

REGULAR MEETING
Hastings Borough Council

February 2, 2021

The Hastings Borough Council held their Regular Meeting on Tuesday, February 2, 2021 at 7:00 p.m. in the Memorial Building.

CALL TO ORDER: Alison Link, Council President

ROLL CALL: Members of the Council present – Alison Link, Melanie Zearfoss, Mayor Donald C Drass, Thomas Kinney, Jeff Zearfoss, Jeff Semelsberger, Sam Patterson, John Schettini, Solicitor Patrick Fanelli, and Rhonda Churella. All were present.

APPROVAL OF MINUTES: Motion made by Sam Patterson, second by Jeff Zearfoss, to approve the minutes from the previous meeting and to dispense with their reading, since all were provided with a copy. All present voted yes.

Motion Carried.

VISITORS: None.

STREET/EQUIPMENT COMMITTEE:

- Joe Wentz talked about plowing. Joe said he does main roads first like Beaver Street, Kirkpatrick Street, etc. Cars are parked on the streets and they never get moved. Joe also said, "People are not abiding by the posted signs that they are not to be parking along the road from 3AM to 6AM." Police Chief Jason Owens stated a few of those vehicles have been given tickets.
- Joe Wentz asked Council about purchasing a vibrating plate machine to do the roads. Jeff Semelsberger told him to get some prices for the next meeting in March. Jeff Zearfoss suggested a Wacker brand. You don't want to get this from Harbor Freight.
- Melanie Zearfoss stated Rodney Angert called the office for Rhonda when she was out to lunch. I would imagine he wanted to complain about the alley near his house. Melanie took a picture of the alley near his house for the meeting. It was plowed but not widened because it hasn't stopped snowing for them to get back and widen the roads out.

- Rhonda Churella said Hilda Kibler of 102 Second Avenue called the office to complain that they only did one swipe with the blade.
- Melanie Zearfoss talked about a garbage truck that got stuck on the Seventh Avenue hill due to poor driving. We are not sure who the garbage company is. We got pictures of the damage along the edge of the road that they did. The borough crew sent the pictures to the office so they don't get blamed for doing it. Jeff Semelsberger said there are three residents that live on that street. Maybe we can find out who the truck belongs to.
- Rhonda Churella stated Judy Harris called the office about snow plowing in front of her garage and side door of the garage. She lives at 112 Coleman Street but her garage is located on Maple Street. Judy had never told the office that her garage was on Maple Street when she complained about this before. Melanie Zearfoss took pictures of her garage and the borough crew is plowing in front of her garage just like they do everyone else's garages. Brian was plowing snow toward her side garage door and did make a mess. Joe Wentz took care of this. Judy Harris did call back and said Joe Wentz did a fantastic job.
- Rhonda Churella informed Council that we need to do COSTARS Salt Contract for 2021-2022 winter season. How much salt do you want ordered?
- Motion made by Jeff Semelsberger, second by Thomas Kinney, to order 88 ton of salt on the COSTARS Salt Contract for 2021-2022 winter season.

Motion Carried.

- Rhonda Churella stated we need an appointed representative and an alternate representative for the Laurel Municipal Inspection Agency board for 2021.
- Motion made by Melanie Zearfoss, second by Jeff Semelsberger, to appoint Thomas Kinney as representative and Sam Patterson as alternate representative for the Laurel Municipal Inspection Agency board for 2021.

Motion Carried.

- A complaint form was sent in from Kaylea Sharkey of 345 Beaver Street stating "I'm severely unhappy with the maintenance of Robin Rd on the Coleman Street side of Beaver Street. The last time it has been touched by a plow truck was on 1/19/21 after I had called and spoke to Rhonda requesting it to be plowed after lack of maintenance. It may be a "Green Level Street" but I should not have to call just to have it plowed because it is constantly forgotten by the crew." Mayor Donald C Drass said, "That

alley is not even on the map or listed for liquid fuels money.” Jeff Semelsberger said, “It does need plowed.” Jeff Semelsberger said when the alley got paved by his parents’ house, his parents got a bill from the borough to pay their portion. Rhonda asked how to reply to the complaint. Council is looking at different options. They are aware of the problem and are sympathetic.

POLICE COMMITTEE/REPORT:

- Mayor Donald C Drass read the monthly police report for January 2021.
- Motion made by Jeff Zearfoss, second by Jeff Semelsberger, to approve the monthly police report.

Motion Carried.

- Kathy from Susquehanna Township called the office on January 15, 2021, stating they got a complaint letter on Beaver Street but it was not signed by anyone. This is the Polites residence that has vehicles on his property. Seven of the eight vehicles are registered and all licensed (4 cars & 3 trucks). One is on a roll back as a work project. Kathy wants to stress if we would get any complaints about this to stress that the complaint form needs to be signed so that they can be contacted to resolve the complaint. Susquehanna Township cannot call this person back because it wasn’t signed, even though it was resolved.
- Rhonda asked Council how they want to pay for the new police cruiser. Chief Owens said they may come this month to finance it. The last one we paid for the graphics, lights, etc. plus the first payment and any document fees. We financed everything else. Jeff Zearfoss said to just do the same thing.
- Rhonda Churella stated a Police Pension certificate of deposit is coming due on February 19, 2021 at Marion Center Bank. Rhonda explained Marion Center Bank current certificate specials are: 21 months at .60% APY or 47 months at .75% APY. First National Bank business money market rate on our current checking account with them is .15%. Rhonda explained that specials can go away at any time, but wanted to bring something to the meeting to give options. Alison Link looked up County National Bank certificate rates and they were not as high as Marion Center Bank.
- Motion made by Jeff Semelsberger, second by Jeff Zearfoss, to renew Police Pension certificate #0800000123 with Marion Center Bank at the term of 21 months at .60% APY.

Motion Carried.

- John Mertens was in the office the other day and we asked him to look at the heating problem in the police department. John said the heating element went bad. John suggested putting in a mini split that will do both heat and air conditioning. He said that is what the computers and cameras need. The cost will be approximately \$3,300.00 to \$3,500.00. John said the operating costs will be cheaper with a mini split.
- Motion made by Melanie Zearfoss, second by Jeff Zearfoss, to purchase a mini split from Kirsch Heating & Plumbing for \$3,300.00 to \$3,500.00 to be paid from Commons Trust.

Motion Carried.

TAX COLLECTOR’S REPORT: Real Estate & Per Capita Tax collected from December 27, 2020 to December 31, 2020.

Real Estate Tax Collected.....	\$1,436.67
Per Capita Tax Collected.....	\$38.50
Total Collected.....	\$1,475.17

Earned Income Tax collected from Berkheimer’s from January 15, 2021 to February 1, 2021.

Gross Tax Collected.....	\$6,945.53
Delinquent Per Capita.....	\$22.00

- Motion was made by Jeff Zearfoss, second by Thomas Kinney, to approve the Tax Collector’s Report as read. All present voted yes.

Motion Carried.

FINANCIAL REPORT: Council looked through the Financial Reports. Motion made by Thomas Kinney, second by Sam Patterson, to approve the Financial Report as of January 1, 2021. All present voted yes.

Motion Carried.

FINANCE/INSURANCE COMMITTEE:

- Nothing to report.

WATER COMMITTEE:

- A copy of minutes from the last meeting on 1/14/2021 was given to each member.
- Thomas Kinney reported a water break in front of Beaver Street Café. Greg Abel asked Thomas Kinney if there was something we could do with his sidewalk. Thomas Kinney suggested putting cold patch down as soon as we can. Jeff Semelsberger suggested putting some shell on it for now until we can fix it with cold patch.

SEWER COMMITTEE:

- A copy of minutes from the last meeting on 1/13/2021 was given to each member.

PROPERTY COMMITTEE:

- Patrick Fanelli explained the procedure on accepting property from the Selestok family. Melanie Zearfoss is to go tomorrow to see if there are any mortgages or any other lien or judgement against it. Melanie has talked to Attorney Dennis J Previte about preparing it.
- Rhonda Churella had a question for Patrick Fanelli about an article in the Borough News pertaining to Borough Code.

PERSONNEL COMMITTEE:

- An employment application was handed into the office on January 15, 2021 from Richard M Shepherd. Jeff Semelsberger said to keep this on file.
- Melanie Zearfoss said Roger Hollen wants to come back.
- Jeff Zearfoss asked Chief Owens if they have started working the additional ten hours per week yet. I just want to see how it is going. Chief Owens replied, "I did five hours. Dylan will start in March 2021."
- Jeff Semelsberger stated they met with Michelle Baker prior to the meeting about questions she had on the new employee handbook. She asked about the time in a half on the weekend checks at the sewer plant. Comp. time means time off in a different work week.

RESOLUTIONS/ORDINANCES:

- Motion made by Thomas Kinney, second by Jeff Zearfoss, to accept Resolution #2021-1 Disposition of public records.

Motion Carried.

- Motion made by Thomas Kinney, second by John Schettini, to accept Ordinance #2021-1 Fireworks.

Motion Carried.

- Melanie Zearfoss said we will be doing a Noise Ordinance at the next meeting.

APPROVAL OF THE BILLS: Motion made by Thomas Kinney, second by Sam Patterson, that an Order is drawn, and the bills be paid, as funds become available. All present voted yes.

Motion Carried.

CORRESPONDENCE:

- Nothing to report.

OTHER BUSINESS:

- Pennsylvania State Association of Boroughs sent a plaque as a token of appreciation for our recent 2021 membership renewal. The plaque says “Proud Member PSAB 2021”. It is hung in the office.
- A letter to Hastings Borough Council was received on February 1, 2021 from “In This Together Cambria”.

ADJOURN: Motion made by Sam Patterson, second by Thomas Kinney, this meeting adjourned at approximately 9:15 p.m. All present voted yes.

Motion Carried.

Rhonda Churella
Borough Office Manager

BOROUGH OF HASTINGS
Resolution # 2021-1

Resolved by the Borough Council of Hastings Borough, Cambria County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 1995-2, adopted April 25, 1995, the Borough of Hastings declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality:

NOW, THEREFORE, BE IT RESOLVED That Borough Council of Hastings Borough, Cambria County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorized the disposition of the following public records:

Office - Administrative / Clerical

- Local Service Taxes, 2013, DESTROYED 2/1/2021
- Local Service Taxes, Paperwork, Marion Center Bank Deposit Tickets & Bank Statements, 2013, DESTROYED 2/1/2021
- Delinquent Real Estate Taxes, 2013, DESTROYED 2/1/2021
- Real Estate Tax & Per Capita Tax, 2013, DESTROYED 2/1/2021
- Earned Income Tax, 2013, DESTROYED 2/1/2021
- Pool Season Tickets Log, 2013, DESTROYED 2/1/2021
- Laurel Municipal Inspection Agency (Cambria County Building Code Enforcement Agency), Meeting Minutes 2013, Approved Building Permits- Personal Property ONLY 2013, 2014, DESTROYED 2/1/2021
- Public Utility Reality Tax Reports (PURTA), 2012, DESTROYED 2/1/2021
- Borough Correspondence, 2013, DESTROYED 2/1/2021
- Monthly Bills (Orders), January 1, 2013 to December 31, 2013, DESTROYED 2/1/2021

- First National Bank & Marion Center Bank, Bank Statements, Cancelled checks, and Carbon Copies of Deposit Tickets (ALL FUNDS), January 1, 2013 to December 31, 2013, DESTROYED 2/1/2021
- Hastings Borough-Form 1099 INT Income from First National Bank & Marion Center Bank, 2013, DESTROYED 2/1/2021
- Statements of Financial Interests, 2013, DESTROYED 2/1/2021
- Realty Transfer Tax, 2013, DESTROYED 2/1/2021
- Pavilion Rentals, 2013, 2014, DESTROYED 2/1/2021
- Financial Statements, 2013, DESTROYED 2/1/2021
- Earned Income Tax, 2006, 2007, 2008, 2009, 2010, 2011, 2012, DESTROYED 2/1/2021
- Meeting Agenda's, 2013, DESTROYED 2/1/2021
- Pennsylvania Tax Exemption Certificate, Completed Forms, 2013, DESTROYED 2/1/2021
- Machine Tax, 2013, DESTROYED 2/1/2021
- PA Right-to-Know/Open Records, 2013, 2014, 2015, DESTROYED 2/1/2021
- Receipt Book, 2013, DESTROYED 2/1/2021
- Comcast Correspondence, 2013, DESTROYED 2/1/2021
- Individual Pay Stubs, 2013, DESTROYED 2/1/2021
- Payroll Sheets, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, DESTROYED 2/1/2021
- Hastings Volunteer Fire Company-Misc. Correspondence, 2013, DESTROYED 2/1/2021
- Hastings Volunteer Firemen's Relief Association-Commonwealth of PA Allocations, 2013, DESTROYED 2/1/2021
- CoStars Salt Program-Salt Contract Participation Agreement, 2012, DESTROYED 2/1/2021
- Peddling License Applications, 2013, DESTROYED 2/1/2021
- Worker's Compensation Invoices for Elder Township & Susquehanna Township, 2013, DESTROYED 2/1/2021
- EMC Insurance Agency, 9/20/2012-9/20/2013, DESTROYED 2/1/2021
- Penn DOT & Hastings Borough Road Project, 2013, DESTROYED 2/3/2021
- List of Landlords, 2013, DESTROYED 2/1/2021
- PA Public Utility Commission-Unconventional Gas Well Fund Usage Report (Act 13), 2013, DESTROYED 2/3/2021
- UPMC Health Plan Correspondence, 2013, DESTROYED 2/1/2021

- Building Fund, First National Bank, check register dated 12/12/2003 to 12/28/2007 check #'s 302 to 607, DESTROYED 2/1/2021
- General Fund, First National Bank, check register dated 12/28/2000 to 1/12/2001 check #'s 0476-0700; 8/20/2001 to 12/31/2001 check #'s 101-238; 12/19/2003 to 12/30/2004 check #'s 362 to 667; 1/4/2005 to 2/14/2005 check #'s 668 to 700; 2/14/2005 to 12/27/2006 check #'s 101 to 682; 12/29/2006 to 1/17/2007 check #'s 683 to 700; 1/17/2007 to 12/26/2007 check #'s 101 to 370, DESTROYED 2/1/2021
- Park and Pool Fund, First National Bank, check register dated 1/4/2000 to 12/2/2003 check #'s 0902 to 1201; 1/6/2004 to 12/5/2005 check #'s 101 to 226; Promistar Bank, check register dated 12/20/2005 to 12/13/2007 check #'s 227 to 364, DESTROYED 2/1/2021
- Park & Rec. Account, unknown bank, check register dated 7/22/2002 to 12/5/2012 check #'s 101 to 436, DESTROYED 2/1/2021
- Payroll Fund, unknown bank, check register dated 12/19/2003 to 12/31/2004 check #'s 566 to 1012; 12/31/2004 to 10/6/2006 check #'s 1013 to 1804; 10/6/2006 to 12/28/2007 check #'s 101 to 713, DESTROYED 2/1/2021
- Road Fund, Laurel Bank/First National Bank, check register dated 4/1/1985 to 1/10/2013 check #'s 263 to 648, DESTROYED 2/1/2021
- Special Projects Fund, Laurel National Bank/First National Bank, check register dated 12/21/1977 to 3/27/2008 check #'s 0101 to 0343; First National Bank check register dated 3/30/2012 to 1/31/2013 check #'s 372 to 387, DESTROYED 2/1/2021
- Occupation & Machine Tax Collector, unknown bank, check register dated 10/5/1994 to 7/27/1999 check #'s 219 to 246, DESTROYED 2/1/2021
- Hastings Recreation Committee Improvement Fund, First National Bank, check register dated 8/18/2004 to 1/18/2010 check #'s 101 to 143, DESTROYED 2/1/2021
- Earned Income Tax checking account, Blank Checks, First National Bank, DESTROYED 2/1/2021
- Old Insurance Policies & Information, 1990, 1991, 1992, 1993, 1994, 1995, 1996, DESTROYED 2/1/2021
- Low to Moderate Income Survey, 2002, DESTROYED 2/1/2021
- Cambria Heights School District-Invoices dated 9/25/1989 to 4/15/2013, DESTROYED 2/1/2021

- Cambria County Department of Emergency Services, Correspondence, 1994, 1995, 1996, 1997, 1998, 1999, 2002, 2003, 2006, 2007, 2008, 2009, 2010, 2012, DESTROYED 2/1/2021
- Department of Emergency Services Severe Weather Reimbursement, 1994, DESTROYED 2/1/2021
- Department of General Services, Correspondence, 1992, 1993, 1995, 1996, 1997, 1998, 2007, 2008, 2011, DESTROYED 2/1/2021
- District Justice, Correspondence, 1987 to 1993, DESTROYED 2/1/2021
- District Court Statistics Reports, 2005, 2006, 2008, 2009, 2010, 2011, 2012, DESTROYED 2/1/2021
- Non-Uniformed Pension Plan, Correspondence, 2006, 2007, 2010, 2011, 2012, DESTROYED 2/1/2021
- Memorial Building Gym/Cafeteria Rentals, 2015, 2016, DESTROYED 2/1/2021
- Hastings Borough Grant, Contract No. C000027462, Program: Urban Development 7/1/2006 thru 6/30/2009 for computer equipment & hot water tank, 3/23/2010, DESTROYED 2/1/2021
- Hastings Recreation Committee Grant, Contract No. C000043899, Program: Local Municipal Resources & Development 7/1/2008 thru 6/30/2011 for Pool Systems Repairs, 6/3/2011, DESTROYED 2/1/2021
- Chest Creek Watershed Stormwater Management, Act 167, Correspondence, 1997, 1998, 1999, 2000, 2002, 2003, 2004, DESTROYED 2/1/2021
- Pennsylvania Department of Transportation, Special Event Permits, 2013, DESTROYED 2/1/2021
- Hastings Borough Medical Insurance, Correspondence, 2013, DESTROYED 2/1/2021
- Tax Reports in Blue Binder, 2011, 2012, 2013, DESTROYED 2/1/2021
- Worker's Compensation Claim Files, 2010, 2011, 2012, DESTROYED 2/1/2021
- PennDOT, Correspondence, 1988, 1989, 1990, 1991, 1992, 2010, 2011, DESTROYED 2/1/2021
- Pennsylvania Liquor Control Board-License Fee Distribution by Municipality, 2013, DESTROYED 2/1/2021
- Cambria County Department of Emergency Services, Correspondence, 1990, 1994, 1997, 1998, 1999, 2000, 2001, 2002, DESTROYED 2/1/2021

- Commonwealth of Pennsylvania, State Police Fines, 2012, DESTROYED 2/1/2021
- Cross Cut Church, Rent at Memorial Building, 2009, 2010, 2011, 2012, 2013, 2014, 2015, DESTROYED 2/1/2021
- Christoff Mitchell Fleet Fueling (CMP), Invoices from 2010, 2011, 2012, DESTROYED 2/1/2021
- PSAB Unemployment Compensation Plan Quarterly Report, 2011, DESTROYED 2/1/2021
- PAUC Fund, Employer's Quarterly Report of Wages Paid to Each Employee, 2011, DESTROYED 2/1/2021
- PAUC Fund, Employer's Report for Unemployment Compensation, 2011, DESTROYED 2/1/2021
- PA One Call System, Correspondence, 2011, 2012, 2013, 2015, 2016, 2017, 2018, DESTROYED 2/1/2021
- 1995 Ford Truck sold to Ken Woodley April 8, 2015, Title transferred into a Salvage Certificate, DESTROYED 2/1/2021
- Wright Express, Fuel Correspondence, 2013, DESTROYED 2/1/2021
- Cambria County Occupation Tax Duplicate, 2013, DESTROYED 2/1/2021
- Cambria County, PA, School Occupation/Per Capita Tax Summary, 2013, DESTROYED 2/1/2021
- Hastings Borough, Correspondence when changing ALL bank accounts from First National Bank to Marion Center Bank, 2013, DESTROYED 2/1/2021
- County of Cambria, PA, County Real Property Tax Summary, 2013, DESTROYED 2/1/2021
- County of Cambria, PA, Real Estate Tax Duplicate, 2013, DESTROYED 2/1/2021
- Cambria County, PA, Municipal Occupation/Per Capita Tax Summary, 2013, DESTROYED 2/1/2021

Office - Police Department

- Aggressive Driving, Drug Task Force, DUI Task Force, Buckle Up Program- Paperwork & Timecards, 2013, DESTROYED 2/1/2021
- Police Timecard Sheets, 2013, DESTROYED 2/1/2021
- Police Protection for Elder Township Invoices, 2013, DESTROYED 2/1/2021

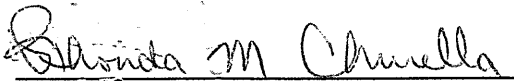
- Hastings Borough Police Pension, Disability & Death Benefit Fund, Laurel Bank, checking account # 3003178, check register dated 1/26/1988 to 2/26/2013 check #'s 101 to 194, blank checks #'s 195 to 601, DESTROYED 2/1/2021
- COPS Hiring Recovery Program (CHRP), 2009, 2010, DESTROYED 2/1/2021
- Police Regionalization-DCA Feasibility Study, 1993, 1994, 1995, DESTROYED 2/1/2021

Office - Water & Sewer

- Water & Sewer Payment Stubs, 2015, 2016, 2017, 2018 DESTROYED 2/1/2021
- Hastings Municipal Authority, Statements of Financial Interests, 2013, DESTROYED 2/1/2021
- Sewer Authority-Financial Statements, 2013, DESTROYED 2/1/2021
- Sewer Authority-First National Bank & Marion Center Bank, Bank Statements, Cancelled Checks, Carbon Copies of Deposit Tickets (ALL FUNDS), 2013, DESTROYED 2/1/2021
- Sewer Authority- Form 1099-INT Income from Marion Center Bank, 2013, DESTROYED 2/1/2021
- Hastings Municipal Authority-Financial Statements, 2013, DESTROYED 2/1/2021
- Hastings Municipal Authority-First National Bank & Marion Center Bank, Bank Statements, Cancelled Checks, Carbon Copies of Deposit Tickets (ALL FUNDS), 2013, DESTROYED 2/1/2021
- Hastings Municipal Authority-Form 1099-INT Income from First National Bank & Marion Center Bank, 2013, DESTROYED 2/1/2021
- Hastings Municipal Authority, Orders/Bills, 2013, DESTROYED 2/1/2021
- Hastings Sewer Authority, Order/Bills, 2013, DESTROYED 2/1/2021
- Hastings Area Sewer Authority Sewer Project 1998, National Bank of the Commonwealth Bank/First Commonwealth Bank, checking account # 008-0080064512 check register dated 10/22/1998 to 1/25/2001 check #'s 101 to 170, blank checks #'s 171 to 200, DESTROYED 2/1/2021
- Sewer Fund, First National Bank, checking account # 55500969 check register dated 1/1/2004 to 8/17/2004 check #'s 581 to 700; 8/17/2004 to 12/31/2007 check #'s 101 to 190, DESTROYED 2/1/2021

- Hastings Municipal Authority Elder Bulk Water Fund, savings account # 55208837, Laurel Bank, check register dated 4/2/2002 to 5/24/2002- account closed 5/24/2002, DESTROYED 2/1/2021
- Water System Operating Fund, Laurel Bank, check register dated 12/17/2002 to 9/14/2004 check #'s 323 to 700; 9/14/2004 to 8/1/2007 check #'s 101 to 700; 8/1/2007 to 1/8/2008 check #'s 101 to 176, DESTROYED 2/1/2021
- Hastings Municipal Authority, Cambria County E.M.A. Information on 2009 Hazard Mitigation Assistance Program, 2004, 2008; DEP-FM-WSFR0300 blank forms, 12/2004, 8/2005, 4/2006, DESTROYED 2/1/2021
- Hastings Municipal Authority & Hastings Area Sewer Authority, Part Time Water/Sewer Clerk employment applications, 2011, 2012, DESTROYED 2/1/2021
- Hastings Municipal Authority Water System Improvements Construction Account, Laurel National Bank, checking account # 3023822, Checks, Register, Deposit Tickets, DESTROYED 2/1/2021
- Hastings Municipal Authority & Hastings Area Sewer Authority, Correspondence when changing ALL bank accounts from First National Bank to Marion Center Bank, 2013, DESTROYED 2/1/2021
- Hastings Area Sewer Authority, Statement of Financial Interests, 2013, DESTROYED 2/1/2021

Attest:

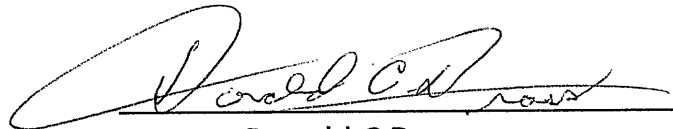


Rhonda M Churella
Office Manager

Signatures



Alison Link
Borough Council President



Mayor Donald C Drass

February 2, 2021