

REGULAR MEETING
Hastings Borough Council

January 15, 2019

The Hastings Borough Council held their Regular Meeting on Tuesday, January 15, 2019 at 7:00 p.m. in the Hastings Borough Office.

CALL TO ORDER: Alison Link, Council President

ROLL CALL: Members of the Council present – Alison Link, Eugene Huber, Thomas Kinney, Kristen Bollinger, Jeff Semelsberger, Mayor Donald C Drass, Melanie Zearfoss, Jeff Zearfoss, and Rhonda Churella. All were present.

APPROVAL OF MINUTES: Motion made by Kristen Bollinger, second by Melanie Zearfoss, to approve the minutes from the previous meeting and to dispense with their reading, since all were provided with a copy. All present voted yes.

Motion Carried.

VISITORS:

Richard Rogal for Hastings Area Youth Association- He has two things. The first is we scheduled our sign ups but need to know if we can use the gym at times as needed. Council approved this. Second, at the softball field closest to the dentist office, pipes have become a liability. HAYA has some money to put toward this. Hopefully the borough will help too. Maybe we can fix a little at a time. Alison Link asked, “Do you know someone who does this?” Richard replied, “No, but we will get some prices.” Alison told Rich to let us know some prices and you can use the gym. Kristen Bollinger told Rich, “Please don’t break anything.” Rich told Council this is the last two weeks of him being president of HAYA. Ken Duman will be the new president. I am going to the Treasurer position.

NOMINATIONS:

President: Motion made by Melanie Zearfoss, second by Eugene Huber, for Alison Link. All in favor. Secretary cast the lone ballot for the single nominee.

Vice-President: Motion made by Eugene Huber, second by Jeff Zearfoss, for Kristen Bollinger. All in favor. Secretary cast the lone ballot for the single nominee.

President Pro Tem: Motion made by Kristen Bollinger, second by Thomas Kinney, for Eugene Huber. All in favor. Secretary cast the lone ballot for the single nominee.

Motion made by Jeff Semelsberger, second by Jeff Zearfoss, for Rhonda Churella as **Secretary**; Walter Thomas as **Street Commissioner**; Patrick Fanelli as **Solicitor**; Robert Shaffer as **Auditor**; Thomas Kinney to **Water Authority** for 5 year term to expire 12/31/2023; James Burkey to **Sewer Authority** for 5 year term to expire 12/31/2023; and Raymond Letizia to **Sewer Authority** to replace Barbara L Holtz with term expiring 12/31/2022.

Motion Carried.

Council members to be on the ballot this year will be Jeff Semelsberger for 2 year term expiring 12/31/2021; Thomas Kinney, Eugene Huber, and Jeff Zearfoss for 4 year term expiring 12/31/2023.

STREET/EQUIPMENT COMMITTEE:

- Roger Hollen stated they ordered another load of salt to be delivered tomorrow at 8:30am.
- Roger Hollen reported the tan truck came back Sunday morning. It had a burnt solenoid. Thomas Kinney said, "The truck needs replaced."
- Alison Link asked if we were still using the Magic on the roads. Eugene Huber said we thought it was not enough. Jeff Zearfoss asked what Northern Cambria does since their roads are always bare. Roger Hollen replied, "They use all salt." Jeff Semelsberger said don't forget their main road is a PennDOT road. Roger Hollen suggested us using 75% salt and 25% cynders. The Magic sticks to the tan truck.
- Melanie Zearfoss stated Roger Hollen will take it on to fix the pool with the new skimmers. Roger Hollen asked, "How are we digging? Are we hiring someone or using the backhoe?" Roger stated that Troy Feighner has a small excavator. The pool will need resealed. Melanie Zearfoss stated the prisoners will do this and paint the pool.
- Roger Hollen stated there is no power going down the steps to the locker rooms at the Memorial building.
- Michael Bowser of PennDOT sent the 2019 bidding thresholds effective January 1, 2019. Purchases and contracts below \$11,100 require no formal bidding or written/telephonic quotations. Purchases and contracts between \$11,100 and \$20,600 require three written/telephonic quotations. Purchases and contracts over \$20,600 require formal bidding.

- Borough Office Manager reported the Costars contract for sodium chloride (road salt) for August 2019-July 2020 season is due. Council stated to order 33 ton + 33 ton= 66 ton total. Thomas Kinney said we will need more salt since we will be mixing 75%/25% ratio. Rhonda asked Council, “Whose name do we want on as the person to receive delivery?” Council said Roger Hollen.

POLICE COMMITTEE/REPORT:

- Mayor Donald C Drass read the monthly police report for December 2018.
- Motion made by Eugene Huber, second by Thomas Kinney, to approve the monthly police report.

Motion Carried.

- Police Chief Jason Owens reported getting our new police cruiser.
- Chief Owens stated the police department got approved for Buckle Up program to run May 13 through June 4. In September we will be a part of a patrol program. We will get paid time in a half for both of these. We will get refunded for this. We will patrol certain roadways to stop vehicles. Mayor Drass reported the Buckle Up program is a good program, but he didn’t know too much about the patrol program.

TAX COLLECTOR’S REPORT: Real Estate & Per Capita Tax collected from December 16, 2018 to December 31, 2018.

Real Estate Tax Collected.....	\$2,195.03
Per Capita Tax Collected.....	\$ 104.50
Total Collected.....	\$2,299.53

Earned Income Tax collected from Berkheimer’s from December 19, 2018 to January 11, 2019.

Gross Tax Collected.....\$4,815.81

- Motion was made by Eugene Huber, second by Jeff Semelsberger, to approve the Tax Collector’s Report as read. All present voted yes.

Motion Carried.

FINANCIAL REPORT: Council looked through the Financial Report. Motion made by Melanie Zearfoss, second by Thomas Kinney, to approve the Financial Report as of December 1, 2018. All present voted yes.

Motion Carried.

FINANCE/INSURANCE COMMITTEE:

- Borough Office Manager reported receiving a letter from Marion Center Bank stating the line of credit has been renewed and subject to a bi-annual review. The new maturity date is November 29, 2020. All terms and conditions remain the same.

WATER COMMITTEE:

- Melanie Zearfoss stated receiving a letter about the pool from John Clabaugh. She will forward this onto Rhonda.
- Borough Office Manager received the water authority's 2019 budget for \$480,000.00.

SEWER COMMITTEE:

- Borough Office Manger reported about the sewer project meeting on January 8, 2019. They are scheduled to work in the Hastings Area Industrial Development Association area and Edgewood Drive area. The pool area was discussed about the filtration of rain water. Council needs to decide what they want to do about Dorothea Baum/Albert Schrenkel issue. Ernie said if the borough wants this working 12 inch culvert pipe covered up, he is requesting a letter stating, "Hastings Borough gives Glenn Johnson permission to cover a working 12 inch culvert pipe." He doesn't want to be held liable if water appears and has no culvert pipe to run through. Council does not want to do a letter or have Glenn Johnson cover up this working 12 inch culvert pipe. Council also needs to decide what they want to do with replacing storm water on Spangler Street. Does the borough want to replace this storm water problem or have the Sewer Authority pay for it? Council wants the Sewer Authority to pay for replacing this storm water problem. The sewer mainline pipe is 66% complete. The lateral piping is 53% complete. The work status is 59% complete. The next meeting will be on January 22, 2019 at 10:00am.

PROPERTY COMMITTEE:

- David Offner of Civil & Environmental Consultants, Inc., sent a letter on January 9, 2019, requesting Hastings Borough Council defer responsibilities for review and approval of the proposed Hastings Dollar General Store site design to the Susquehanna Township Board of Supervisors and/or designated engineer. The majority of the site, including the proposed building and all paved areas (driveway, parking lot, sidewalks, etc.) will be located in Susquehanna Township. A stormwater pond, associated pipes and structures, and site utilities are being proposed within the Hastings Borough portion of the property. Attached are a Site Layout Plan, a current draft of the Post-Construction Stormwater Management and Grading Plan, and a current draft of the Site Utility Plan for your consideration. Please note that these drawings are not for construction. Please review the attached drawings to make a determination as to whether or not Hastings Borough is in favor of deferring the review of the proposed development to Susquehanna Township. Chris Dutrow of Stiffler McGraw Engineering emailed the same day stating, "I reviewed the January 9, 2019 letter from Civil & Environmental Consultants, Inc. and performed a cursory review of the land development plans. I agree with the information in the letter and from an engineering standpoint, take no exception to deferring the review to Susquehanna Township and their engineer." Council told Rhonda to forward all of this to Patrick Fanelli.
- David Offner of Civil & Environmental Consultants, Inc., sent an email on January 15, 2019, about Hastings Dollar General Store-lot consolidation plan. They want to put two lots into one. He said to please present this to Borough Council for them to make a determination as to whether or not they would like to review and sign the plans for recording with the Cambria County Recorder of Deeds. If they would like to sign the plan for recording, I will have the full-size drawings mailed to the Borough for February's Council Meeting. Council told Rhonda to forward this to Patrick Fanelli. They will not sign anything without his consent.
- Motion made by Kristen Bollinger, second by Melanie Zearfoss, to name Thomas Kinney as Appointed Representative, and Eugene Huber as an Alternate Representative to CCBCEA d/b/a Laurel Municipal Inspection Agency's Board.

Motion Carried.

PERSONNEL COMMITTEE:

- Motion made by Eugene Huber, second by Jeff Semelsberger, to hire Shannon Nemec as the Borough Secretary with 34 hours per week at \$11.00 per hour with a six month probationary period.

Motion Carried.

- Melanie Zearfoss stated Michelle Baker did a six month review on Roger Hollen. This review was passed around to all members. Melanie wants to give him a raise. He is currently getting paid \$10.00 per hour.
- Motion made by Melanie Zearfoss, second by Thomas Kinney, to give Roger Hollen a \$2.00 pay increase per hour. Roger will make \$12.00 per hour and be paid 34% Borough, 33% each from Water & Sewer.

Motion Carried.

- Jeff Semelsberger stated, "We will have a void when Walter Thomas is gone after forty two years of experience." We know he got a supervisor position by default. Walter is jumping in the holes and fixing the line under pressure. Melanie Zearfoss said, "The rumor on the street is he plans on banking up comp. time and going out." Jeff Zearfoss said, "It's hard finding quality employees."
- Motion made by Jeff Semelsberger, second by Jeff Zearfoss, to accept Michael Byrne's letter of resignation.

Motion Carried.

RESOLUTIONS/ORDINANCES:

APPROVAL OF THE BILLS: Motion made by Eugene Huber, second by Jeff Zearfoss, that an Order is drawn, and the bills be paid, as funds become available. All present voted yes.

Motion Carried.

CORRESPONDENCE:

- Nothing to report.

OTHER BUSINESS:

- Pennsylvania State Association of Boroughs sent a letter stating Hastings Borough is celebrating an anniversary in 2019. They would like to present the borough with a plaque recognizing this free of charge. Melanie Zearfoss stated Hastings Borough was incorporated 4/1/1894 and settled in in 1889. Rhonda will complete the application and mail it in. Council was pleased they are doing this.
- Mary Rogal sent a “Thank you” card to Hastings Borough Council & Water Authority.

ADJOURN: Motion made by Eugene Huber, second by Thomas Kinney, this meeting adjourned at approximately 8:42 p.m. All present voted yes.

Motion Carried.

Rhonda Churella
Borough Office Manager