

REGULAR MEETING
Hastings Borough Council

October 15, 2019

The Hastings Borough Council held their Regular Meeting on Tuesday, October 15, 2019 at 7:00 p.m. in the Hastings Borough Office.

CALL TO ORDER: Alison Link, Council President

ROLL CALL: Members of the Council present – Alison Link, Eugene Huber, Kristen Bollinger, Mayor Donald C Drass, Jeff Zearfoss, Thomas Kinney, and Rhonda Churella. Absent were Jeff Semelsberger and Melanie Zearfoss.

APPROVAL OF MINUTES: Motion made by Kristen Bollinger, second by Thomas Kinney, to approve the minutes from the previous meeting **& special meeting** and to dispense with their reading, since all were provided with a copy. All present voted yes.

Motion Carried.

VISITORS: None.

STREET/EQUIPMENT COMMITTEE:

- Eugene Huber stated tomorrow the borough crew is to dig between Fourth & Third Avenues on Baker Street. Kristen Bollinger asked about the alley near Wren Avenue. Eugene Huber said there is not much they can do. Mayor Drass said maybe we could revisit this in the Spring.
- Michelle and Rhonda met with Allen Kline about updating names & phone numbers with the 911 Center for Hastings Borough, Hastings Water & Hastings Sewer. Michelle wanted to get Council approval before submitting the updates. This was passed around to each Council member.
- Motion made by Eugene Huber, second by Thomas Kinney, to approve an updated list of contact names & phone numbers with the 911 Center for Hastings Borough, Hastings Water & Hastings Sewer.

Motion Carried.

- Derek McLaurin was talking to Michelle about billing for stormwater in the future. He said Johnstown and Ebensburg are doing this now. Michelle picked up a System & Stormwater Membership brochure from PA Rural

Water Association. Mayor Donald C Drass said this won't affect us now. Jeff Zearfoss said that is why we did our sewer project.

- Rhonda Churella read the General Laborer Manager report to Council. Michelle Baker talked to the library about the borough crew not decorating. The crew believes power to be tied into the streetlights. They padlocked the gray box. Crew will be working on Kelly's storm drain tomorrow. The park/Vets field is winterized. Decals were ordered for two trucks for approximately \$150.00. Working on the Memorial building as they can. Haven't heard anything from Marc Beach. Park cameras haven't all been working. She has access to all of them now that Paul Shutack finally fixed them. She wants to order a supply of salt soon. Jeff Zearfoss said that we discussed using 75% salt with 25% cinders. Thomas Kinney said we should experiment since every snowstorm can be different. She wants to schedule a dry run test for salt and snow and come up with a work schedule. Who will work on this if need help? Alison Link said she would help her with scheduling. No one on Council will be helping unless we have a big problem. Alison said the only reason Council helped in the past was because we were short staffed. We are no longer short staffed anymore. Mayor Drass said he would help if we had a major problem. Michelle said she is putting a lot in covering the office to keep it afloat. She is not using as much comp time as needed but is chipping away at it.

POLICE COMMITTEE/REPORT:

- Police Chief Jason Owens stated he has been going over the budget. The Informant system costs \$2,904.00 annually. They have internet access, but it does not have 24/7 support. In-Synch is not web based but has 24/7 support. There is a one-time fee of \$5,490.00 & then the yearly cost will be \$1,190.00. This should be a savings of \$1,714.00 a year. Chief Owens said this is a nice system. There are agreements that would need to be signed. Chief Owens asked them if they could transfer the Informant records over to their system. They said it could be costly to transfer records.
- Motion made by Kristen Bollinger, second by Jeff Zearfoss, to approve going with the In-Synch system.

Motion Carried.

TAX COLLECTOR'S REPORT: Real Estate & Per Capita Tax collected from September 15, 2019 to October 12, 2019.

Real Estate Tax Collected.....\$971.24
Per Capita Tax Collected.....\$38.50
Total Collected.....\$1,009.74

Earned Income Tax collected from Berkheimer's from September 18, 2019 to October 9, 2019.

Gross Tax Collected.....\$5,431.94
Delinquent Per Capita.....\$49.50

- Motion was made by Eugene Huber, second by Jeff Zearfoss, to approve the Tax Collector's Report as read. All present voted yes.

Motion Carried.

FINANCIAL REPORT: Council looked through the Financial Report. Motion made by Kristen Bollinger, second by Thomas Kinney, to approve the Financial Report as of September 1, 2019. All present voted yes.

Motion Carried.

FINANCE/INSURANCE COMMITTEE:

- Nothing to report.

WATER COMMITTEE:

- Jeff Zearfoss told Council he and Melanie went to South Williamsport to look at the slide for the pool. It is a beast. Jeff said it will take two hours to take it apart and haul back. Jeff said they are giving us an extra lifeguard chair and signs. They would give us anything else they can find since they are closing their pool.

SEWER COMMITTEE:

- Jeff Zearfoss said the project is just about done. Mayor Drass stated they are loading equipment up.

PROPERTY COMMITTEE:

- Laurel Municipal Inspection Agency permits report for September 2019.

- Wendell Rouch gave the office his “wish list” for red paint for the tennis court. Wendell would like to order the paint from Color Court Systems where we got the green paint. Upon the office researching our records, the light green paint was paid on September 6, 2017 for \$1,730.43 for 18 five-gallon buckets. Alison Link said we will order half in 2020 and the other half in 2021. We will order the first half in the Spring of 2020. This will be paid out of the Commons Trust fund. Mayor Drass stated dogs are going in the tennis court and scratching it up with their nails. Can we move the “No dogs allowed” sign currently on the fence and put it by the opening gate? Council approved doing this.
- Kristen Bollinger stated the Boy Scouts got kicked out of Carrolltown Borough. This is for K through fifth grade. They need a place to hold their meetings and store equipment. Randy Pierce is the Cubmaster. Kristen thought they could use the area across from the cafeteria to store their equipment and the cafeteria area for their meetings. Kristen asked someone to come to a Council meeting, but no one showed up.

PERSONNEL COMMITTEE:

- Rhonda read an article in the Borough News magazine about PSAB DOT/Non-DOT Drug & Alcohol Testing program. Upon researching, they charge an annual fee of \$75.00 plus a fee per person. They use Corporate Care in Johnstown, PA. We currently use Corporate Care in Ebensburg, PA and get invoiced from Johnstown. The current cost is \$47.00 per person. Rhonda believes this will be costly. We should just keep doing what we’ve been.

RESOLUTIONS/ORDINANCES:

APPROVAL OF THE BILLS: Motion made by Eugene Huber, second by Thomas Kinney, that an Order is drawn, and the bills be paid, as funds become available. All present voted yes.

Motion Carried.

CORRESPONDENCE:

- Nothing to report.

OTHER BUSINESS:

- Rhonda Churella received an email about the 2020 Census. The email stated, "The amount of money you receive for your Liquid Fuels funds is based on the number of people who get counted in your municipality in the Census. At your municipal meetings, explain that the Census will be conducted in 2020. Share that it is important for EVERY person in EVERY household to be counted to help ensure you will receive the money you need to be able to serve them for the next 10 years. Share that the responses your residents provide are protected by law and cannot be shared with anyone. Make sure they count EVERYONE living in their house on April 1 including parents, children, grandparents, uncles, aunts, other family members and friends who may be living there. Ask the community, church business, social service program, and school leaders in your municipality to join you in sharing the 2020 Census message. Few events affect every person in your community for 10 years. The Census affects every person in your community for 10 years.
- The lease is up with the photo copier in the office at Advanced Office Systems. They told Rhonda that it terminated in 2016. Melissa Kline gave the office a quote for an updated machine. Council said to hold onto it until the next meeting. Alison Link asked if they do IT service. Rhonda said yes but they are working on that quote. I have calls in for others to give quotes for IT service too. Council said to bring those to the next Council meeting.
- Rhonda told Council it is budget time again. We will meet at 6:00pm on November 5, 2019.

ADJOURN: Motion made by Eugene Huber, second by Kristen Bollinger, this meeting adjourned at approximately 7:55 p.m. All present voted yes.

Motion Carried.

Rhonda Churella
Borough Office Manager

- Please delete all previous contact information for Hastings Borough and Hastings Borough Water & Hastings Borough Sewer. Please change everything to updated information below.

Hastings Borough Office

207-1 Fifth Ave
PO BOX 559
Hastings Pa 16646

Contact name: Rhonda Churella
Email: rmchurella@comcast.net
Phone: (814) 247-6663 (business hours)
Fax: (814) 247-6307

Hastings Borough Streets/Roads

207-1 Fifth Ave
PO BOX 559
Hastings Pa 16646

Contact #1: Michelle Baker (General Labor mgr.)
Phone: (814) 762-9047
Alternate: (814) 247-6550
Contact #2: Roger Hollen (Borough Crew)
Phone: (814) 937-7041
Contact #3: Brandan Terry (Borough Crew)
Phone: (814) 660-6941
Contact #4: James Warner (Borough Crew)
Phone: (814) 496-2795

Hastings Borough Water Plant

269 Seventh Avenue
Hastings Pa 16646

Contact #1: Richard Banik
Phone: (814) 553-7932
Alternate: (814) 247-8570
Contact #2: Michelle Baker
Phone: (814) 762-9047
Alternate: (814) 247-6550
Contact #3: Tom Kinney
Phone: (814) 247-8546
Alternate: (814) 381-3070

Hastings Borough Sewer Plant

Contact #1: Michelle Baker
Phone: (814) 762-9047
Alternate: (814) 247-6550
Contact #2: Richard Banik
Phone: (814) 553-7932
Contact #3: Jim Warner
Phone: 814-496-2795