

REGULAR MEETING
Hastings Borough Council

November 5, 2019

The Hastings Borough Council held their Regular Meeting on Tuesday, November 5, 2019 at 7:00 p.m. in the Hastings Borough Office.

CALL TO ORDER: Alison Link, Council President

ROLL CALL: Members of the Council present – Eugene Huber, Alison Link, Kristen Bollinger, Thomas Kinney, Melanie Zearfoss, Jeff Semelsberger, Solicitor Patrick Fanelli, and Rhonda Churella. Absent were Mayor Donald C Drass and Jeff Zearfoss.

APPROVAL OF MINUTES: Motion made by Kristen Bollinger, second by Jeff Semelsberger, to approve the minutes from the previous meeting and to dispense with their reading, since all were provided with a copy. All present voted yes.

Motion Carried.

VISITORS: Garrett Dixon of Link Computer Corporation, Mara Taranto & Allen Kline of Hastings Volunteer Fire Company.

Garrett Dixon of Link Computer Corporation explained to Council the computer and camera proposal. He said the backup solution is not quoted. The police department backup wasn't done because it is not connected to the server. Council told Garrett that this will be discussed later in the meeting and we will be in contact with him.

Mara Taranto & Allen Kline of Hastings Volunteer Fire Company was here for Council to discuss the Worker's Compensation plan. Alison Link explained to them that the borough is looking at other insurance companies. Mara Taranto said there is one Worker's Comp. in the state of Pennsylvania. We would love to change but can't. A cancer addendum was put in effect in 2001 after 9-11. Mara stated she fought with EMC Insurance Company. Mara told Council if they can find it cheaper, please do. Allen Kline said if you don't have to go to the State, it will probably be cheaper. Mara said, "They have never paid a claim to the cancer

addendum because they have no proof. At least firefighter wise.” Patrick Fanelli asked if they have ever had a discussion or considered getting their own separate Worker’s Comp. policy for the club portion. Mara Taranto said, “We have had the discussion but no consideration. We would have to apply for a new charter, a new EIN (Employer Identification Number), etc. This is not an option.” Mara Taranto thanked Council for letting the Fire Company use the Memorial Building for QRS training. Patrick Fanelli said to ask the new carrier if there is any way the premium can cover the volunteer firefighters and club employees. Can we separate the two?

STREET/EQUIPMENT COMMITTEE:

- Street Commissioner, Eugene Huber, said that Kelly’s storm drain on Baker Street is fixed. The pipe is fifteen inches, but forty feet was clogged. Tom Kinney said they used double instead of single wall pipe.
- Street Commissioner, Eugene Huber, said there are potholes on Railroad Street.
- Jeff Semelsberger said cold patch needs put by Susie Sibert’s where Spangler Street ends.
- Rhonda stated Michelle Baker reported a storm sewer problem with the Moose. Storm water is going onto the road on Cardinal Road. The engineer responded to her complaint. Patrick Fanelli said to send the Moose a letter first and give them so many days (30-60 days) to get it fixed. After that time is up then the borough will need to fix it and send them the bill.
- Jeff Semelsberger spoke with Dave Monella of Stephenson Equipment in Ebensburg regarding the new borough truck. The truck should be in Ebensburg by next week. They will need to do the up take. We can go up and check it out.
- Tim Spangler, GIS Analyst at Cambria County 911 Center, emailed for Council approval on the street name of the H.A.I.D.A. cul-de-sac project road. H.A.I.D.A. chose the name “Legacy Dr.”.
- Motion made by Melanie Zearfoss, second by Jeff Semelsberger, to approve the street name Legacy Dr.

Motion Carried.

- Rhonda Churella read the General Laborer Manager report to Council. Michelle Baker reported Ray Kelly's storm drain is finally done. Michelle would like to have a set of keys for the Memorial building like the cleaning person does. The only key Michelle has currently is outside door key. She will get them copied at Bobik's. Michelle reported the decals are done on the blue truck. The borough crew has been keeping up with all tasks. Michelle said she is telling the crew to board the ship at the park tomorrow since more glass was found. Michelle wants Council to be aware that an employee has asked Paul Shutack for camera viewing capability and wants to take the blue truck home.

POLICE REPORT/COMMITTEE:

- Police Chief Jason Owens read the monthly police report for October 2019.
- Motion made by Eugene Huber, second by Thomas Kinney, to approve the monthly police report.

Motion Carried.

- Police Chief Jason Owens stated he received an employment application from Dylan DiSabato. Dylan will graduate on November 22, 2019 and takes the State test on November 25, 2019.
- Alison Link stated we would like to do an agreement when we hire anyone who needs a number. To get a number it can be costly and requires a lot of paperwork. The last time we did this they left after getting their number. Alison would like to do a two-year agreement stipulating they will work two days per week. If they leave before the agreement ends, they will have to reimburse us for all costs.
- Patrick Fanelli updated Council on the Susquehanna Township agreement. He wants to clarify the language and put 24/7 coverage in every reference through the agreement. To enforce crime code and ordinances, we are okay to do the parking ordinance but all others we will not. It states the township will get the fine money, but the borough wants the fine money collected on the parking ordinance. Susquehanna Township's next meeting is on December 3, 2019 and all can adopt it.

FINANCE/INSURANCE COMMITTEE:

- Nothing to report.

WATER COMMITTEE:

- Nothing to report.

SEWER COMMITTEE:

- Nothing to report.

PROPERTY COMMITTEE:

- Council discussed the electrical box located between the library and the gazebo. Rhonda is to tell Marc Beach Council wants the electrical box put by or on the sidewalk or on our property. They also want Marc to check to see if the library electricity is connected to that box.
- Dr. Matthew & Lisa Dvorchak of 242 Kirkpatrick Street sent in an Animal Ordinance form for a Pekin duck (white)-mostly kept inside.
- Motion made by Jeff Semelsberger, second by Thomas Kinney, to approve Dr. Matthew & Lisa Dvorchak Pekin duck under the Animal Ordinance.

Motion Carried.

- Kristen Bollinger stated, "Ed Chapaloney and I are going into the old school building on Sunday, November 10, 2019, to take pictures of stuff we want to sell." Eugene Huber said, "Don't forget about the boilers." Melanie Zearfoss said she is going to post it onto the website where she found the pool slide.
- Rhonda talked about Johnathon Martin coming into the office wanting to look at our sidewalk ordinance. Later that day he emailed Alison Link about the sidewalks in Hastings Borough that need to be either replaced by residents or Hastings Borough Council. Patrick Fanelli said that he needs to complete a formal complaint form to the borough. There is nothing to do with that email.
- Laurel Municipal Inspection Agency sent a permit report for October 2019.
- Lester Kline or Cheyenne Gaston want to rent the Memorial building on November 17, 2019 for a birthday party. They want to rent a bouncy house to put on the gym floor. Rhonda asked Council for permission to approve but was concerned about the liability. Patrick Fanelli said we should have something in our rental agreement to deter the borough of any liability.

Patrick Fanelli asked Rhonda to send him a copy of our current rental agreement.

PERSONNEL COMMITTEE:

- Jeff Semelsberger stated any employee cannot think they have the authority to get access to camera's or wanting to take borough vehicles home without approval from their supervisor. Jeff Semelsberger said, "We need to start disciplining our employees." Eugene Huber said, "I am surprised she hasn't yet." Jeff Semelsberger said, "We pay you to keep these people in line." We need to let Michelle know that we support her. She must be told she has the authority. Alison Link said, "She talked to me about this a few weeks ago." Kristen Bollinger said, "We have had this same problem before but with other employees." Jeff Semelsberger wants to meet with the three employees. Kristen Bollinger said that is fine with her.

RESOLUTIONS/ORDINANCES:

- Motion made by Thomas Kinney, second by Eugene Huber, to approve Ordinance # 2019-5, Authorizing the creation & entry of a contract for equipment sharing with Borough of Northern Cambria pursuant to the Commonwealth to the PA Intergovernmental Cooperation Law.

Motion Carried.

CORRESPONDENCE:

- Nothing to report.

OTHER BUSINESS:

- Rhonda received a quote from Advanced Office Systems, Inc. on a purchase or lease of a new photo copier for the office. To lease a Hewlett Packard mono system is: 36 months=\$77.26 or 60 months=\$53.98 with purchase price of \$2,015.00. To lease a Hewlett Packard color system is: 36 months=\$91.63 or 60 months=\$64.03 with purchase price of \$2,390.00. Each printer has a \$200.00 per year contract that includes all parts, labor and toner for 2,400 black impressions per quarter. Black overages invoiced

at .013 and ALL color impressions invoiced at .07. Alison Link thought we should lease it for 60 months & do the black one (mono system).

- Motion made by Melanie Zearfoss, second by Jeff Semelsberger, to lease from Advanced Office Systems, Inc. a Hewlett Packard mono system for 60 months at \$53.98 plus \$200.00 per year for all parts, labor, and toner for 2,400 black impressions per quarter.

Motion Carried.

- Rhonda received several IT quotes on our computers & camera system. Computer Shop charges \$75.00 per hour for computers & camera's & \$90.00 per hour for file server, fire wall work, and router work. Never-Enuff Internet Service charges \$60.00 per hour for 20 hours per month for a monthly total of \$1,200.00 for both computers & cameras. Advanced Office Systems, Inc. does not do service on camera's, and charges \$35.00 per month per device for a total of \$315.00 per month or \$3,780.00 per year. Link Computer Corporation gave their quote at the beginning of the meeting.
- Motion made by Jeff Semelsberger, second by Thomas Kinney, to hire Link Computer Corporation to take care of all the computers, file server, and cameras.

Motion Carried.

- Alison Link wants Link Computer Corporation to put in cameras at the dump site, have the police computer linked to the file server, and install laptop in the police cruiser.
- Rhonda told Council the Reorganizational meeting is the first Monday of the year, which is January 6, 2020. I figured we could have our Council meeting afterwards on January 6, 2020. I will need to advertise this.

EXECUTIVE SESSION: Council President called an Executive Session to discuss personnel matters and matter of possible litigation.

END OF EXECUTIVE SESSION: The session ended.

- Motion made by Jeff Semelsberger, second by Kristen Bollinger, to hire Melanie Zearfoss as the Accounting Specialist effective November 20, 2019.

Motion Carried.

ADJOURN: Motion made by Kristen Bollinger, second by Melanie Zearfoss. This meeting adjourned approximately 9:33 p.m. All present voted yes.

Motion Carried.

Rhonda Churella
Borough Office Manager