

REGULAR MEETING
Hastings Borough Council

February 19, 2019

The Hastings Borough Council held their Regular Meeting on Tuesday, February 19, 2019 at 7:00 p.m. in the Hastings Borough Office.

CALL TO ORDER: Alison Link, Council President

ROLL CALL: Members of the Council present – Alison Link, Eugene Huber, Thomas Kinney, Kristen Bollinger, Jeff Semelsberger, Mayor Donald C Drass, Jeff Zearfoss, and Rhonda Churella. Absent was Melanie Zearfoss.

APPROVAL OF MINUTES: Motion made by Kristen Bollinger, second by Thomas Kinney, to approve the minutes from the previous meeting and to dispense with their reading, since all were provided with a copy. All present voted yes.

Motion Carried.

VISITORS:

STREET/EQUIPMENT COMMITTEE:

- Roger Hollen stated the roads are crappy. There are pot holes everywhere from the project. Jeff Zearfoss stated this issue was brought up at the sewer meeting and is being addressed.
- Roger Hollen reported the radios are in both trucks and are working.
- Mayor Donald C Drass stated, “May I make a suggestion about letting Walt know when Roger is off.” Roger Hollen said he does let Walt, Michelle, and Rhonda know when he is off.
- Roger Hollen told Council he hopes the tan truck will be okay. We are down to one hoist.
- Allison L Evanitz, Liaison Representative of PA One Call System, Inc. contacted the borough office on February 7, 2019 to state we have 100% response rate. We need to do mapping this year so we only get for our specific coverage area. There is a mapping tutorial for Roger Hollen to listen to. We need a completed Indemnity Agreement signed & returned before we begin mapping. Also, we will complete a proclamation in April 2019 for PA 811 Safe Digging month. Council approved.

- Motion made by Jeff Semelsberger, second by Jeff Zearfoss, to approve the Indemnity Agreement with Pennsylvania One Call System, Inc.

Motion Carried.

POLICE COMMITTEE/REPORT:

- Alison Link talked about getting new computers for the office and police department since they are eight years old. The cost is \$629.00 per desktop. A new cruiser lap top will cost \$4,471.00. A new Laser Jet printer for the office will cost \$969.00 plus colored toner cartridges. The total invoice for everything is \$8,452.00. Alison knows the police department is over budget. The borough office is \$60.00 over budget. Alison Link said we budgeted for \$2,900.00 for the police department. We can take the balance from the police department savings account where donations for equipment and fundraisers are put. As far as the printer goes, that will be split between Park & Recreation and the borough.
- Motion made by Eugene Huber, second by Kristen Bollinger, to purchase desktop computers, monitors, memory module, laser jet printer with colored toners, and tablet, totaling \$8,452.00 from Link Computer Corporation.

Motion Carried.

- Rhonda asked if Council still needs the meeting with Pat Fanelli on Monday, February 25, 2019 at 6:00pm. Alison Link will let the office know by Friday.

TAX COLLECTOR’S REPORT: Real Estate & Per Capita Tax collected from January 1, 2019 to February 19, 2019.

Real Estate Tax Collected.....	\$0.00
Per Capita Tax Collected.....	\$0.00
Total Collected.....	\$0.00

Earned Income Tax collected from Berkheimer’s from January 16, 2019 to February 15, 2019.

Gross Tax Collected.....\$14,890.01

- Motion was made by Kristen Bollinger, second by Eugene Huber, to approve the Tax Collector’s Report as read. All present voted yes.

Motion Carried.

FINANCIAL REPORT: Council looked through the Financial Report. Motion made by Jeff Semelsberger, second by Thomas Kinney, to approve the Financial Report as of January 1, 2019. All present voted yes.

Motion Carried.

FINANCE/INSURANCE COMMITTEE:

- Nothing to report.

WATER COMMITTEE:

- Nothing to report.

SEWER COMMITTEE:

- Borough Office Manager reported about the sewer project meeting on February 19, 2019. If the weather thaws out, they can cold patch. They will put cones out by the manholes for the borough crew to see. Jim Burkey asked them to start putting a notice up so that customers know to contact Glenn Johnson before contacting a plumber, Roto Rooter, etc. Roger from Stiffler McGraw said it needs to be worded correctly but it is a good idea. The pool area came in \$7,000.00 cheaper than originally anticipated. A representative from Pittsburgh (USIC) came about the PA One Calls that Penelec did not respond at Edgewood or Laurel Drive. Unfortunately, he locates utilities but doesn't work for Penelec. Todd Banks said he has a Penelec contact named Rick that he will be in contact with. Roger from Stiffler McGraw said they didn't show up in the design ticket. With PUC we could file an alleged violation on Penelec. Todd Banks said the trash baskets are in but Ernie said the hatches are not. Todd wants to have the maintenance people from both the hospital and nursing home there so they can explain the hook up and problems it may cause them. The next meeting is scheduled March 19, 2019 at 10:00am.
- Michelle Baker would like a used manhole cover from the sewer project for her system. Jim Burkey is okay with this but wants Council's approval too. They were just taking these in for scrap metal. Jim didn't know if you want her to pay anything for it or just okay to let her have one. Council said it is okay for her to take one.

PROPERTY COMMITTEE:

- Borough Office Manager asked if we can we get a dehumidifier and garden hose for the basement of the borough building. Kristen Bollinger said she is okay with this. Alison and Kristen would like to go down into the basement. We will need a rough estimate of the square footage before purchasing one. Alison said they will measure when they go down.
- Mayor Drass asked about the two boilers in the old school building. Could we advertise and try to make a few bucks. Eugene Huber stated there is recess lighting and desks in there too. Alison Link said we wanted to try and do this in the spring. Eugene Huber said they filled the steps in the back with a bunch of dirt to stop kids from going into it. That will need taken out in order to get the boilers out.

PERSONNEL COMMITTEE:

- Kristen Bollinger reported having six part time laborer applications for the sewer plant. Police Chief Jason Owens went through them and only two passed for job interviews. They were Brandon Terry and James Warner. Council would like to interview these guys on Tuesday, February 26, 2019 at 6:00 & 6:30pm.
- Julia will be starting at the office tomorrow. Kathy from Susquehanna Township said she is doing a good job. Kathy sent a list of items that she showed her. Alison Link said her schedule will be: Monday 8am-3:30pm; Tuesday 8:00am-4:00pm; Wednesday 8:00am-2:00pm; Thursday 8:00am-4:00pm; Friday 8:00am-2:00pm.

RESOLUTIONS/ORDINANCES:

- Alison Link brought an amendment to sidewalks. You have 24 hours after a snow event is done to remove snow or ice. Police Department gives a notice or hands them one. They must put in a written complaint. They have 12 hours to respond. The Penalty is \$300.00.
- Motion made by Kristen Bollinger, second by Thomas Kinney, to approve Amended Ordinance Chapter 16 Part 2 section B-Snow and Ice Removal from Sidewalks.

Motion Carried.

- Alison Link has an amendment to customer parking only at the borough office. It has been noticed by several people, people are parking there

that are not transacting any business during business hours. The parking lot is for customers of the borough, District Magistrate office, and the Dance Den. If people want to park there on the weekends that is different because the businesses are not opened then.

- Motion made by Kristen Bollinger, second by Jeff Zearfoss, to approve Ordinance Chapter 12 Section 9-Parking time limited in certain locations and certain days and times.

Motion Carried.

- Motion made by Jeff Semelsberger, second by Eugene Huber, to approve Resolution # 2019-2, Adopting Procedures for Seeking Professional Services Pursuant to Act 44 of 2009 for Municipal Pension Plans.

Motion Carried.

APPROVAL OF THE BILLS: Motion made by Kristen Bollinger, second by Jeff Semelsberger, that an Order is drawn, and the bills be paid, as funds become available. All present voted yes.

Motion Carried.

CORRESPONDENCE:

- Nothing to report.

OTHER BUSINESS:

- Mayor Drass and Rhonda Churella completed Boundary & Annexation Survey (BAS) 2019 for Hastings Borough on February 18, 2019. It was mailed out today.
- Alison Link gave each Council member a copy of Hastings Borough Department Heads for 2019.
- Each Council member was given two tests to take for F.E.M.A./N.I.M.S.-IS100.c: Introduction to the Incident Command System and IS201: Forms Used for the Development of the Incident Action Plan. Please return all your certificates to Rhonda at the office.

ADJOURN: Motion made by Kristen Bollinger, second by Jeff Zearfoss, this meeting adjourned at approximately 8:40 p.m. All present voted yes.

Motion Carried.

Rhonda Churella
Borough Office Manager