

REGULAR MEETING
Hastings Borough Council

February 5, 2019

The Hastings Borough Council held their Regular Meeting on Tuesday, February 5, 2019 at 7:00 p.m. in the Hastings Borough Office.

CALL TO ORDER: Alison Link, Council President

ROLL CALL: Members of the Council present – Thomas Kinney, Kristen Bollinger, Eugene Huber, Mayor Donald C Drass, Alison Link, Melanie Zearfoss, Jeff Semelsberger, Jeff Zearfoss, Solicitor Patrick Fanelli, and Rhonda Churella. All were present.

APPROVAL OF MINUTES: Motion made by Kristen Bollinger, second by Melanie Zearfoss, to approve the minutes from the previous meeting and to dispense with their reading, since all were provided with a copy. All present voted yes.

Motion Carried.

VISITORS: Randy Pierce, Kathy O'Rourke, and Gladys Shutty.

Randy Pierce-Randy said he lives at 252 4th Avenue. His neighbor Larry Shilling has been putting snow onto the public sidewalk on 4th Avenue. Randy explained that he knows he is liable if someone falls. He had a culvert problem two years ago that was taken care of. The neighbor blocks it with a four wheeler and pushes the snow onto the sidewalk. Randy passed out pictures showing the problem. Thomas Kinney asked, "Where can he push it?" Randy replied, "He used to put it in between both properties." The sewer project has a pile of dirt there but there is still room. Randy said negligence is a problem. Jeff Semelsberger said, "If we have a problem we must address it." Mayor Donald C Drass stated, "I will go up to talk to Larry. If this continues, please call the borough office."

Kathy O'Rourke & Gladys Shutty-They were here representing Hastings Public Library. Kathy stated she got an email from Melanie Zearfoss to attend this

meeting. Solicitor, Patrick Fanelli, explained the bill on monthly land research. The engineering reviews to the borough ordinance. The review goes with the plans. Municipal land developments vary on the project. Kathy O'Rourke stated Joe Mangarella had the knowledge and expertise on this project but Joe is no longer with us. We have raised in excess of \$400,000.00. We need to apply for a \$250,000.00 matching grant. We are applying for a Keystone Grant. They require us to ask the municipality to sign off stating they are supporting the grant. Will you be willing to support us? I brought a copy of the application and instructions. The grant is due at the end of March 2019. Patrick Fanelli said agreeing to join them in the application with the grant and the library pays all invoices, not the borough. Kathy O'Rourke said they will be informed in October.

- Motion made by Thomas Kinney, second by Jeff Semelsberger, to join and support Hastings Public Library's grant application contingent upon the library being responsible for administrative and all costs.

Motion Carried.

STREET/EQUIPMENT COMMITTEE:

- Roger Hollen reported getting our last load of salt for this season.
- Roger stated Thomas Kinney is putting a radio in the trucks.
- Roger asked Council if we can look for a part time borough employee before Walt retires. Walt had to work on a water break on Saturday by himself since I was not available. Michelle Baker and Rich Banik are not knowledgeable on water breaks. Alison Link replied, "You can work with the new sewer person that will be hired."
- Roger reported, "We lost the cutting edge off of the tan truck."
- US Municipal has a used truck but I can't see prices or anything because you need codes and an email address.
- Jeff Semelsberger has been out on the road with the snow plow trucks. Jeff cannot drive them until he is added on as a driver. Eugene Huber is okay with this.
- Motion made by Eugene Huber, second by Thomas Kinney, to add Jeff Semelsberger and Mayor Donald C Drass as driver's through EMC Insurance Company.

Motion Carried.

- Thomas Kinney asked why the borough crew has to go to Sheetz for gas when plowing snow. They have to run to Northern Cambria to get gas. Melanie Zearfoss stated they get .08 cents off each gallon purchased with the cards. Mayor Drass said you can get gas at other places but you will not get the discount.
- Kristen Bollinger has gotten complaints about pot holes at the end of Park Hill. Rhonda Churella stated Glenn Johnston is going to fix pot holes later this week.
- Melanie Zearfoss said someone is not shoveling the sidewalks in front of the library and UniMart. Mayor Drass will talk to both of them about shoveling the sidewalks. Kristen Bollinger added the old school building too.

POLICE REPORT/COMMITTEE:

- Mayor Donald C Drass read the monthly police report for January 2019. Mayor Drass told Police Chief Jason Owens, "Awesome job."
- Motion made by Jeff Zearfoss, second by Eugene Huber, to approve the monthly police report.

Motion Carried.

- Police Chief Jason Owens stated Joshua Dignan would like to know what we are doing with the 2005 Chevy Impala. Council discussed to advertise for sealed bids by March 1, 2019. It has 86,000 or 87,000 miles on it.
- Chief Owens stated, "We got approved for Buckle-Up Program. It runs May 13, 2019 through June 4, 2019."
- Chief Owens talked about a problem with the 2015 Ford Cruiser. It could have been a transmission problem but it was an O2 sensor. The cost to fix this was approximately \$300.00.
- Chief Owens talked about the SOP (Standard Operating Procedures). A lot of ours are extremely outdated. They should be updated every two years. I am working on getting them updated.
- A copy of usual end-of-year chart from Magisterial District 47-3-05 was given to each Council member.

- Christopher Gibbons handed in all of his keys on January 24, 2019 but the outside door key to the Memorial building. Council discussed it and chose not to change the locks at this time.

FINANCE/INSURANCE COMMITTEE: Nothing to report.

WATER COMMITTEE:

- Thomas Kinney reported having water breaks. The last one was on Saturday.

SEWER COMMITTEE:

- Borough Office Manager reported the sewer project meetings of January 22, 2019 & February 5, 2019. They basically lost the last two weeks because of weather conditions. They are going to be fixing potholes later on this week at Third Avenue & Spangler Street; Seventh Avenue; Coleman Street; Maple Street & Seventh Avenue; and any other areas they find along the way.

PROPERTY COMMITTEE:

- Thomas Kinney talked about having an open gym during the week for older people to walk around in the gym area during the winter months. Kristen Bollinger said we can do a schedule. Monday, Wednesday, and Friday's from 9am to 11am.
- Alison Link talked about the parking arrangements with Dustin Pellas. We got bad service the last time we were there. Kristen Bollinger asked, "How do we write it up so that he doesn't say he can park at any time because he pays rent." Eugene Huber said you will need to post it. What do we want in the agreement? Melanie Zearfoss said he cannot park there when events are going on. Roger Hollen said he can stop in if it needs plowed and tell them to move their vehicles. Patrick Fanelli said plowing will be the easiest part of the problem. Kristen Bollinger said the borough crew can stop and give them one hour to move so we can plow. Alison Link asked everyone if \$100.00 per month was good from 8:00a.m. to 6:00p.m. Everyone was fine with the amount and time.
- Laurel Municipal Inspection Agency sent a permits report for January 2019.

- Office Manager asked the Solicitor to review and discuss two emails received pertaining to the Dollar General lot consolidation and a defer plan review. Mayor Drass stated we do not want to annex this property because we have potential for another small business to go in and bring income into the borough. Melanie Zearfoss asked, "Can we not do anything?" Patrick Fanelli replied, "Yes, delay this. I would take no action but they might try to assert. If they assert to go ahead with the plans, we're not giving you anything. It will need to be sub-divided."

PERSONNEL COMMITTEE:

- Kristen Bollinger asked if the office is receiving any applications. Rhonda replied, "Yes, we have received two."
- Kristen Bollinger stated Shannon Nemec handed in her letter of resignation today.
- Motion made by Eugene Huber, second by Melanie Zearfoss, to accept Shannon Nemec's letter of resignation.

Motion Carried.

- Alison Link said we can repost the position. Jeff Semelsberger suggested Julia Rogers. Start her out at \$8.75 per hour for thirty days to see if she likes it. Kristen Bollinger said hiring someone with basic office skills would be a plus.

RESOLUTIONS/ORDINANCES:

- Motion made by Thomas Kinney, second by Eugene Huber, to adopt Resolution #2019-1, for Disposition of Records.

Motion Carried.

CORRESPONDENCE:

- Nothing to report.

OTHER BUSINESS:

- Jeff Semelsberger stated he got the internet disconnected at the garage effective February 4, 2019.

ADJOURN: Motion made by Eugene Huber, second by Thomas Kinney. This meeting adjourned approximately 8:50 p.m. All present voted yes.

Motion Carried.

Rhonda Churella
Borough Office Manager