

AGENDA

Hastings Borough Council REGULAR MEETING – February 20, 2018

- **CALL TO ORDER:** Council President
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**
- **APPROVAL OF THE MINUTES:** February 6, 2018 minutes attached
- **VISITORS:** Rich Rogal-Hastings Area Youth Association
- **DEPARTMENT REPORTS:**
 - **Street/Equipment Committee** – Motion made to purchase load of anti-skiis for the garage.
 - **Police Committee/Report** – Motion made to purchase in-car camera from Tea Force for \$350.00.
 - **Tax Collector Reports** –
 - **Financial Report** - Report as of 01/01/2018
 - **Finance/Insurance Committee** – Motion made to appoint Antoinette "Toni" Zalisnock as our Per-Capita Accessor.
 - **Water Committee** –
 - **Sewer Committee** –
 - **Property Committee** –
 - **Personnel Committee** –
- **RESOLUTIONS/ORDINANCES:** Ordinance #'s 2018-3, 2018-4, 2018-5 Resolution # 2018-3.
- **APPROVAL OF THE BILLS:** (Copies of billings to date attached)
- **CORRESPONDENCE:**
- **OTHER BUSINESS:**
- **ADJOURNMENT:**

Next Meeting, Tuesday, March 6, 2018

REGULAR MEETING
Hastings Borough Council

February 6, 2018

The Hastings Borough Council held their Regular Meeting on Tuesday, February 6, 2018 at 7:00 p.m. in the Hastings Borough Office.

CALL TO ORDER: Christopher Gibbons, Council President

ROLL CALL: Members of the Council present – Christopher Gibbons, Alison Link, Melanie Zearfoss, Eugene Huber, Jeff Zearfoss, Thomas Kinney, Mayor Donald C Drass, Kristen Bollinger, and Rhonda Churella. All were present.

APPROVAL OF MINUTES: Motion made by Kristen Bollinger, second by Thomas Kinney, to approve the minutes from the previous meeting and to dispense with their reading, since all were provided with a copy. All present voted yes.

Motion Carried.

VISITORS: Mark Thomas & Corporal Joseph Huber

Mark Thomas-Mark was concerned about the roads in Hastings. He stated the roads are a mess. Mark said cinders are being put on the roads, but the roads are deployable. Mark doesn't want an accident to happen. He said Med Van almost wrecked. Mark stated Walt don't have the right stuff to put on the roads. Thomas Kinney stated, "Yes he is." Mark stated, "Very little then." Mark said the borough should be getting liquid fuels money for all year round. Council President, Christopher Gibbons, stated, "We are doing the best we can. You are allowed to have an opinion." Mark responded, "It is not the best you can." Eugene Huber said the roads are bad everywhere. Christopher Gibbons stated, "Walt mixes a 50/50 blend of cinders & salt when he loads up the trucks." Mark said God forbid there is an accident. I think we have a serious problem here. Mayor Donald C Drass, said he felt the skids are up too high when plowing. Thomas Kinney said there are no skids on the white truck. Christopher Gibbons said he didn't think the tan truck has skids either.

Corporal Joseph Huber-His Sargent needs to attend a Council meeting once a month. Unfortunately, his Sargent could not attend one. Corporal Huber was told by his Sargent that Hastings Borough was having a Council meeting tonight and he was to attend.

STREET/EQUIPMENT COMMITTEE:

- Nothing to report.

POLICE REPORT/COMMITTEE:

- A copy of the monthly police report for January 2018 was on the table for each council member to review. Mayor Donald C Drass read the police report aloud.
- Police Chief Jason Owens got prices on the following items: two badges \$127.00; car seat organizer \$29.99; patches \$235.50; uniform shirts \$53.97; and body camera between \$300.00 to \$400.00. Informant system can be used for a backup. They would charge \$10.00 per month for this service. Melanie Zearfoss stated we should get three badges instead of two.
- Motion made by Melanie Zearfoss, second by Jeff Zearfoss, to purchase the above equipment needed in the Police Department.

Motion Carried.

- Police Chief Owens talked about the agreement for the Drug Task Force. A copy was sent to Barry Howe, Attorney General. Barry doesn't know if that will fly. An agreement came from him and was sent to our solicitor. Christopher Gibbons stated an agreement has been signed from the Attorney General's office. We just need to advertise and adopt an ordinance. Borough Office Manager reported that is currently being worked on for the next meeting.
- Each Council member was given a copy of 2017 Statistics from Cambria County District Court 47-3-05.
- Alison Link asked Police Chief Owens if the pass code was ever changed at the garage. Chief Owens stated he is getting a manual and it will be changed.

FINANCE/INSURANCE COMMITTEE:

- Melanie Zearfoss stated Ron's health insurance and salary totaled \$45,000.00. We can pay \$15.00 per hour with 60 hours per week. Brittany asked for 32 hours and Isaac David Hassen asked for 16-24 hours per week. Fifty-six hours per week should be enough coverage all the time. Eventually we will have round the clock coverage.

WATER COMMITTEE:

- Nothing to report.

SEWER COMMITTEE:

- Eugene Huber stated a meeting is scheduled with the engineer tomorrow at 3:00pm on sealed bids for the sewer project.
- Jeff Zearfoss stated a Pennvest conference call is scheduled next Thursday.
- Borough Office Manager brought a copy of a sewer letter on lateral easements for vacant lots that Michelle mailed out to over ninety customers. Michelle said it basically states the Sewer Authority is not under any obligation to put a line in on a vacant lot for the sewer project.

PROPERTY COMMITTEE:

- Laurel Municipal Inspection Agency sent a permit report for January 2018.
- A letter was mailed out on January 30, 2018 to the Dance Den for January & February rent.
- Alison Link questioned if we should have someone 18 years of age at the Memorial building for open gyms because of the liability? If there was an incident, the police cannot question a minor. The police would need to contact the parents of the minor. Christopher Gibbons said the liability is always there no matter what age you are.
- Thomas Kinney asked what needs locked in the Memorial building. Kristen Bollinger responded the door with the 5 foot drop onto the alley, both entrance ways onto the stage, and at the bottom of the stairs going into the cafeteria.

PERSONNEL COMMITTEE:

- David Link from Combined Worksite Solutions, wants to meet with employees. He is like Aflac. He will invoice the employee. Melanie Zearfoss stated we cannot have this taken from the employees paychecks. Council discussed it and said that we can distribute the brochures to the employees. If the employee is interested they can contact him on their own time.
- Borough Office Manager reported Fowler's Pharmacy does not administer Hepatitis shots. Jonah Thomas, Sewer Plant Operator, needs to get them as well as a few other employees. Jonah went to his family doctor on 2/6/18 and started Hepatitis A vaccine shots. He goes back in two months for another shot. Corporal Huber contacted Lori Huber and put her on speaker phone so that Council could ask her questions about the Hepatitis shots. Lori stated you should not need an update. It lays dormant in the body until exposed. The shots are a three part series, after the first shot you go back in two months and six months later for the third shot. Council thanked Lori for educating them. Council also stated that the borough will reimburse an employee for any expense when getting the Hepatitis shots. They just need to provide an invoice to the office for reimbursement.

EXECUTIVE SESSION: The Council President called an Executive Session to discuss personnel matters and matters of possible litigation.

END OF EXECUTIVE SESSION: The session ended.

RESOLUTIONS/ORDINANCES:

- Motion made by Eugene Huber, second by Thomas Kinney, to approve Resolution # 2018-1 Disposition of public records.
Motion Carried.
- Motion made by Melanie Zearfoss, second by Jeff Zearfoss, to approve Resolution # 2018-2 Elected Tax Collector fee to process the preparation & issuing tax certifications & duplicate bills.
Motion Carried.
- Motion made by Thomas Kinney, second by Eugene Huber, to approve Ordinance # 2018-2 Establishment of Sidewalks & Driveways.
Motion Carried.

CORRESPONDENCE:

- Nothing to report.

OTHER BUSINESS:

- Brittany Christner came into meeting room. Kristen Bollinger asked Brittany about two phone numbers that didn't belong to the person listed on her employment application. Kristen asked her for one more reference. Mayor Donald C Drass asked Brittany if she was quitting PennDOT, how she will survive without benefits. Brittany replied, "I haven't had any benefits since 2010. I don't like PennDOT." Mayor Drass asked Brittany if she would be interested in a full time position down the road. Brittany replied, "I am happy with thirty two hours per week." Kristen Bollinger asked Brittany since she lives in Johnstown, would that be a problem working in Hastings for part time. Brittany answered, "I live by Mundy's Corner and that won't be a problem. I already put my notice into PennDOT. My last day is next Friday, February 16, 2018. I can start after that." Melanie Zearfoss asked Brittany what about pay wise with PennDOT. Brittany replied, "You guys are going to pay me more." Kristen Bollinger asked Brittany about any concerns about our area of coverage. Brittany is fine with our coverage area. Kristen asked Brittany about shift work. Brittany stated she is good with it. Kristen asked Brittany about the Drug Task Force. Brittany used to do it, but can do it. Mayor Drass explained the Chain of Command in the Police Department. If you have a problem you must go to the Chief, then Mayor, then Police Committee, and Council unless you have a personnel matter between you and the Chief of Police. Brittany stated she understood the Chain of Command.
- Motion made by Melanie Zearfoss, second by Kristen Bollinger, to hire Brittany Christner and Isaac David Hassen to Hastings Borough Police Department.

Motion Carried.

ADJOURN: Motion made by Eugene Huber, second by Thomas Kinney. This meeting adjourned approximately 8:30 p.m. All present voted yes.

Motion Carried.

Rhonda Churella
Borough Office Manager